

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, August 9, 2016**
4 **Lyndeborough Central School-Multipurpose Room**
5 **6:30 p.m.**

6
7 Present: *Geoff Brock, Harry Dailey, Mark Legere, Charlie Post, Joyce Fisk, Carol LeBlanc, and Alex*
8 *LoVerme.*

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10 *Superintendent Bryan Lane, Business Administrator Lise Tucker, Director of Student Support Services*
11 *Betty Moore, and Clerk Kristina Fowler*

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13 **I. CALL TO ORDER**

14 Chairman Brock called the meeting to order at 6:32pm.

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16 **II. ADJUSTMENTS TO THE AGENDA**

17 The following adjustments were added to the agenda; budget transfer, fuel and propane bid, two teaching
18 staff nominations, Wilton Economics Committee, snow plowing, and teacher contracts.

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20 **III. PUBLIC COMMENTS**

21 There was no public comment to report.

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23 **IV. WLC SUPPORT STAFF ASSOCIATION REQUEST OF THE BOARD**

24 Ms. Kelly Eshback was present representing the association. She reported the state passed an equal pay
25 law for stability in pay. With holidays and vacations sometimes the staff has a two day work week and it is
26 difficult for them to plan finances. This allows them to divide their pay into equal pays throughout the
27 school year which is something the staff is very interested in doing. The association can request to amend
28 the contract and the Board has the option to do this or not. Ms. Eshback has documented language which
29 she has shared with Superintendent Lane. She further noted this would not cost the district any more
30 money. The request of the association is to amend the contract to offer the equal pay otherwise it will
31 come up during the negotiations.

32
33 Chairman Brock mentioned there had been a concern with staff being “as needed” and winding up in a
34 deficit which Ms. Eshback responded that it has to be in writing before the first payroll therefore staff
35 would have a contract. It does not address letting staff go which is a separate issue.

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37 Ms. Tucker added there would have to be a reconciliation of some sort.

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39 No action was taken; this will be brought back at a future meeting.

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41 **V. BOARD CORRESPONDENCE**

42 Superintendent Lane reviewed the correspondence. Included was a letter was received by the
43 Lyndeborough Selectmen asking if the Lyndeborough Central School was not needed by the district the
44 selectman were hoping the School Board would create some sort of by-laws to have the property turned
45 over to the town. He does not see this as an immediate need and suggests it be looked at further with legal
46 opinion for course of action and language.

47
48 Mr. Dailey believed there is some language pertaining to this already when it became WLC that would give
49 first right of refusal. Superintendent Lane will investigate this. Chairman Brock noted he is not sure this is
50 correct but if it is not it should so they have first priority.

51

52 Superintendent Lane reviewed a memo from Kevin Verratti, IT Director informing the Board of a number
53 of items that are more than 10 years old with no real marketable value, do not support the current software
54 or are non-functional to the point that replacement was necessary. These items will be recycled at no cost
55 to the district.

56

57 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to dispose of the computer equipment*
58 *as recommended per policy.*

59 *Voting: all aye; motion carried unanimously.*

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61 Superintendent Lane reviewed a letter from a parent of a high school student concerned with recent events
62 throughout the country regarding violence and discrimination she feels we should address this in high
63 school. Superintendent Lane and Principal Bagley have discussed this and these things are imbedded in the
64 curriculum now. This parent will be invited to speak with Mr. Bagley and additional staff when we get
65 closer to the opening of school to discuss.

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67 **VI. SUPERINTENDENT'S REPORT**

68 Superintendent Lane gave a verbal report included was an overview of his last month in the district
69 comprising of building walkthroughs, talking and listening with staff. He's spoken to the contractor about
70 the carpet at FRES. He's met with the Wilton Police Chief, met with Russ Boland, Lyndeborough's Town
71 Manager, Matt Ballou and Linda Cordileone separately, regarding union negotiations. He will be meeting
72 with the Lyndeborough Police Chief next Wednesday. This Thursday he will be hosting the administration
73 staff for lunch and discuss team building, communication and operations. The plan on how they will
74 operate will be shared with the Board. August 3rd, 4th, 5th, he and four others, Betty Moore, Tim O'Connell,
75 Tammy Cargill and Muriel Pawlik attended a conference at UNH. Preparations are being made for
76 opening day. Paraeducators will attend, there will be some training as well as district wide training. He
77 will be working on processes and streamlining things throughout the district such as forms.

78

79 Mr. Legere requested to have the report in written form and would like to have the other reports in the same
80 written format as well.

81

82 **VII. BUSINESS OFFICE REPORT**

83 Ms. Tucker gave an overview of her written report which included the paper, electricity and waste
84 management bids. Food Service and facilities update.

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86 **VIII. CONSENT AGENDA**

87 **a. Reports**

88 **i. Principal's Reports**

89 **ii. Treasurer's Reports April, May & June 2016**

90 **iii. Capital Project Reports April & May 2016**

91 The reports have been reviewed by the Board.

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93 Mr. Dailey pulled out the WLC Principal Report.

94

95 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the remainder of the reports*
96 *in the consent agenda.*

97 *Voting: all aye; motion carried unanimously.*

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99 Mr. Dailey had a concern in the report that there were a lot of new coaches and he wanted to be sure that
100 the process that is in place was being followed. They need to be approved separately. He questioned if the
101 positions were posted.

102

103 Superintendent Lane reported hiring protocols will be part of the administration discussion he will be
104 having on Thursday. The positions were posted on the website. There will be a protocol for all positions

105 within the district, which will include forms. At this point we would not issue contracts for winter sports.
106 In the future, coaching will come to you in June for fall, October for winter and February for spring.

107
108 Mr. Dailey just wanted to be sure that the process is still being followed.

109
110 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to approve the WLC Principal*
111 *Report and Athletic Director and Varsity Soccer Positions.*

112 *Voting: all aye; motion carried unanimously.*

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114 **IX. ACTION ITEMS**

115 **a. Approve Minutes of Previous Meetings**

116 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes from June 14,*
117 *2016 as amended.*

118 *Voting: five ayes; one abstention from Mr. LoVerme, motion carried.*

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120 *A MOTION was made by Mr. Dailey and SECONDED by Ms. LeBlanc to approve the minutes from June*
121 *27, 2016 as written.*

122 *Voting: all aye; motion carried unanimously.*

123

124 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to approve the minutes from June 29,*
125 *2016 as written.*

126 *Voting: five ayes; one abstention from Mr. LoVerme, motion carried.*

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128 **b. Electric Rates**

129 Ms. Tucker reported this was covered in her Business Office Report. Pricing has been secured for the
130 district for one year with Nextera Energy starting November 2016. The price is \$0.06835 per kWh which
131 is a decrease from last year, projecting a savings of almost \$16,000.

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133 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to accept the electric rates as*
134 *proposed.*

135 *Voting: all aye; motion carried unanimously.*

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137 **X. TECHNOLOGY-CHROMEBOOKS**

138 Superintendent Lane introduced Mr. Kevin Verratti, IT Director who has been working on the one to one
139 plan.

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141 Mr. Verratti reviewed a “hybrid” plan of the original that will allow the district to save money and deploy
142 more devices to students and teachers. Chromebook prices have dropped dramatically to the point we can
143 almost double up and replace aging teacher devices and save approximately \$23,000 in the first year. The
144 original plan targeted grades 4, 6, 9 with ThinkPad Yogas @ \$500 per system and Teacher systems @ \$700
145 per system. (Cost of software, chargers, insurance per grade level, cost is \$34,204) Estimated total project
146 allocation, \$102,612 with a total number of systems 159. The hybrid plan will target grades 3, 4, 6, 8, 9
147 with Chromebooks @ \$200 per system, teacher systems @ \$675 per system and replace the WLC Media
148 Center with current generation PCs @ \$687 per system. Estimated total project cost, \$80,500 with total
149 number of systems 267. He also reviewed that part of the savings is the original plan budgeted for 50
150 systems for every grade level, some grades have 30 students, and you don’t want to buy for students that
151 don’t exist although you want some extra but not 20 extra devices. Another reason for Chromebooks is
152 Smarter Balanced testing starts in 3rd grade and can be accessed through Chromebooks. Teachers will find
153 ways to utilize time better where the students have it in their hands.

154

155 Superintendent Lane added that Mr. Verratti has the knowledge and past experience in this area.

156

157 Mr. Brock was concerned about losing teacher enthusiasm as the original plan was presented to the Board
158 and Budget Committee by three teachers on the Technology Committee. Mr. Verratti explained he has
159 talked to them and the principals and they are onboard. They have taken some of the Chromebooks home
160 and are using them over the summer.

161
162 Mr. Dailey added he is excited about this but we need to be sure we get on a replacement cycle.

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164 Answering questions from Mr. Legere, Mr. Verratti confirmed that the devices are new, not refurbished.

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166 *A MOTION was made by Mr. Dailey and SECONDED by Mr. LoVerme to accept the Technology*
167 *“Chromebook Plan” as proposed.*

168 *Voting: all aye; motion carried unanimously.*

169 170 **XI. FOOD SERVICE UPDATE**

171 Ms. Tucker reviewed the income statement and reported a year end loss of \$28,088. Mr. Deignan, Food
172 Service Manager has done a lot of bids and working to get the lowest prices possible. We are hoping to be
173 in the black for next year. She reviewed the participation counts, reporting a “great” increase on FRES
174 lunch and “doubled” for FRES breakfast. At WLC lunch is a “little lower” and they will be incorporating
175 pizza days. Breakfast at WLC has increased. They are going to be promoting adult meals to increase
176 revenue.

177
178 Mr. Dailey noted an expense problem not revenue problem and questioned the \$6,530 in equipment in
179 which Ms. Tucker responded it is also reflected in revenue, as it was from a grant for the salad bar.

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181 There is no action needed, reports will be given quarterly.

182 183 • **BUDGET TRANSFER**

184 Ms. Tucker explained this transfer is to reallocated funds from the tech coordinator contracted services line
185 to the tech coordinator salary line.

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187 *A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to accept the budget transfer for*
188 *\$38,017.*

189 *Voting: all aye; motion carried unanimously.*

190 191 • **FUEL AND PROPANE BID**

192 Ms. Tucker reviewed the fuel and propane bids which she is recommending awarding both to the lowest
193 bidder, Discount Oil of Keene, \$1.499 No. 2 fuel and L & G Propane \$.999c. Term of agreement is
194 September 1, 2016 to June 30, 2017.

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196 *A MOTION was made by Mr. LoVerme and SECONDED by Mr. Legere to accept the bid for fuel and*
197 *propane.*

198 *Voting: all aye; motion carried unanimously.*

199 200 • **TEACHER CONTRACTS**

201 Superintendent Lane gave an overview of new hires over the summer including, (chemistry/physics, SPED
202 case manager, school nurse-1 year position), pending openings are for a custodian and ABA therapist.

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204 Chairman Brock asked if Board members were Ok with him signing teacher contracts. Hearing no
205 objections, contracts were signed.

206 207 **XII. COMMITTEE REPORTS**

208 **i. Budget Liaison**

209 Mr. Dailey reported the next meeting is August 16, 2016 at 7PM.

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ii. Elementary Building Renovation Committee

Mr. Dailey reported they are still on track, the painting is now done, just tying up loose ends and will be completed before school starts.

iii. Elementary Building History Committee

Chairman Brock reported they met on July 15, 2016 and with Lyndeborough the creative work is mostly done, organizational work is continuing with photo resizing and reformatting. The goal is to have this done by Christmas. Wilton’s group is coming to the conclusion to categorize the book by changes in the school. The project has been much bigger than anticipated.

• SNOW PLOWING

Chairman Brock was asked by Mr. Button to let everyone know he is still working on this.

• WILTON ECONOMICS COMMITTEE

Mr. Dailey reported this committee is a business and retention expansion committee and they go out in the community and fill out questionnaires with businesses. It is just in the starting phase. If it were to be accepted as community service students would be able to do this for a 6 hour commitment, paired with an adult with 2 hours of training. It will be over the course of 6 weeks. No action taken today.

XIII. RESIGNATIONS / APPOINTMENTS / LEAVES

Superintendent Lane reviewed the resignations and recommended appointments.

i. Wanda Meagher-FRES Technology Teacher-Resignation

A MOTION was made by Mr. Dailey and SECONDED by Mr. Post to accept the resignation of Wanda Meagher, FRES technology teacher.

Voting: all aye; motion carried unanimously.

ii. Kelly Ruppel-WLC MS Science Teacher-Resignation

A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to accept the resignation of Kelly Ruppel MS science teacher.

Voting: all aye; motion carried unanimously.

iii. Greta Frost-WLC MS Science Teacher-Appointment

A MOTION was made by Mr. Dailey and SECONDED by Mr. Post to accept the recommendation of Greta Frost, WLC MS science teacher.

Voting: all aye; motion carried unanimously.

iv. Meredith Raboin-.8 FRES Technology Teacher-Appointment

A MOTION was made by Mr. Dailey and SECONDED by Ms. Fisk to accept the recommendation of Meredith Raboin, FRES .8 technology teacher.

Voting: all aye; motion carried unanimously.

XIV. PUBLIC COMMENTS

There were no public comments to report.

XV. ADJOURNMENT

A MOTION was made by Mr. LoVerme and SECONDED by Mr. Dailey to adjourn the Board meeting at 8:14pm.

Voting: all aye; motion carried unanimously.

*Respectfully submitted,
Kristina Fowler*